

Return Delivery Note Rejects / returns from subcontractor

Date:

Shipper:

Rejected by subcontractor:

Order-material no <i>(see HG delivery note)</i>	Description	Quantity	Processing status*				Actions*		
			Unmachined Parts	Partly machined parts	Completely machined parts	Fault of the subcontractor	Scrap at subcontractor	Scrap at HG	Rework at HG
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This form may only be used for rejects or return deliveries

Returned to HG from subcontractor / Acceptance Commitment

Material no.	Description	Quantity	Requested by

Explanation for subcontractors

Rejected by subcontractor

Processing status

Unmachined parts: The subcontractor notices the defect prior to commencing machining and does not start. The parts are returned to Hansgrohe without being machined.

Partly machined parts: The subcontractor notices the defect during machining.

Machining is stopped. Parts are returned to Hansgrohe (see external scrapping or scrapping at Hansgrohe). When calculating the costs incurred, please refer to the collective order at hand (rejects calculation).

Completely machined parts: The subcontractor notices the defect only after machining.

Depending on the raw material, the parts are either returned or scrapped at the subcontractor (see external scrapping or scrapping at Hansgrohe).

When calculating the costs incurred, please refer to the collective order at hand (rejects calculation).

Subcontractor's fault:

If the subcontractor is responsible for the rejects due to faulty machining, etc., he has to bear the costs incurred himself.

Actions taken:

Scrapped at the subcontractor: Parts are scrapped at the subcontractor's plant → plastics

Scrapped at HG: subcontractor returns parts to Hansgrohe. Parts are then examined internally at Hansgrohe and scrapped if necessary → metallic raw materials

Reworked at HG: The subcontractor returns the parts to Hansgrohe and treats them as good parts. When calculating the costs incurred, please refer to the collective order at hand (rejects calculation).

External scrapping or scrapping at Hansgrohe:

Plastics are always scrapped by the subcontractor. If the subcontractor is responsible for the defect, he has to bear the costs. If Hansgrohe is responsible for the defect, the subcontractor has to inform QA at Hansgrohe. QA then has to clarify on - site, whether it is indeed a defect in the unmachined part or not. If so, the QA person responsible must compile an inspection report and forward the same to the material manager responsible, who will subsequently take further steps.

Metallic raw materials: Must always be returned to Hansgrohe.

Return delivery from subcontractor to HG and obligation to take delivery

Return delivery from subcontractor: The subcontractor returns parts to Hansgrohe because they are more urgently required for HG internal needs, e.g. the material manager requests their return.

Obligation to take delivery: If the subcontractor has parts in stock without a pending delivery schedule or order, these will be called off by Hansgrohe with a phone call and supplied without a pending order.

Please note:

- Order changes must be made by the subcontractor prior to the delivery in consultation with the responsible account manager.
- Rejects must either be reported weekly (Thursdays) or with every delivery.
- Rejects must be delivered separately and clearly identified.
- The subcontractor must generate a reject invoice for each part.
- The following details must be supplied for each part to the product group buyer on a monthly basis:

Stock at the beginning of each month, ingoing and outgoing stock and as well as stock at the end of the month.