

Guidelines on the implementation of a request for deviation



Hansgrohe SE

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8.1.001.25 Rev.03

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1. Why does a request for deviation need to be filled?

In order to guarantee a quick sampling process, deviations detected can be submitted in advance to the design engineer responsible using a request for deviation. The advantage for the supplier is that approved deviations won't be recorded in the supplier evaluation. The advantages for Hansgrohe are that the deviations will be systematically recorded and archived as well as a smoother sampling process.

2. When does a request for deviation need to be filled?

The request for deviation must be submitted by the supplier **before** first sample documents are lodged and first sample parts are received as well as processed by Hansgrohe.

3. How does a request for deviation need to be completed?

The form F-1047 can be found on our homepage with following link:

<http://www.hansgrohe.com/de/3084.htm>

4. How is a request for deviation need to be filled in?

4.1 How to fill in the head data respective the company and vendor from the request.



picture 1

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[Pos 10](#): Company, address, name of the vendor and email address.

[Pos 20-40](#): Are identical according to the PPAP (See picture 2).

[Pos 50](#): The quantity of parts for which the deviation release has been issued, does not need to be identical with picture 2. If a deviation release is issued without stating the quantity of parts, it's should be filled in "not defined" here.

hansgrohe **Deckblatt**

Absender

Hansgrohe SE
Abt. Erstbemusterung/Messtechnik
Austraße 5-9
77761 Schiltach

Erstmusterprüfbericht
 Erstbemusterung
 Nachbemusterung

Anlagen
 Maßprüfung
 Sichtprüfung
 Werkstoffprüfung

Lieferant **Abnehmer:** HANSGROHE SE

Lieferantennummer: **Prüfberichtsnummer:**

Materialnummer: **Materialnummer:**

Zeichnungsnummer: **Zeichnungsnummer:**

Revision/Datum: **Revision/Datum:**

Benennung: **Benennung:**

Lieferscheinnr.: **Lieferscheinnr.:**

Liefermenge: **Liefermenge:**

Werkstoff: **Werkstoff:**

Grund der Bemusterung
 Neuteil
 Revisionsänderung
 Änderung des Produktionsverfahrens

70
30
40
20
50

picture 2

[Pos 60](#): The file name need to be create as following:

SAP-Nb_revisionNb_vendorNb_ppapNb

The PPAP-number is your internal PPAP-number (See Pos 70)


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4.2 To describe the request with reference to the position-number.


Pos 80: The description of the deviation must be clearly stated including an item number and maximum deviation and if possible, presented visually. Photos and larger pictures should be attached on a separate sheet.

If there are more as one deviation, please add a further line to the table (See picture 2). **TIP:** If you'd like to add an additional field, just klick into the last column and press the tabulator-key.

Auszufüllen von HG / to be filled in by HG			
Verwendbar <i>Suitable</i>	Nicht verwendbar <i>unsuitable</i>	Beschreibung der Abweichung mit Bezug der EMPB Positionsnummer <i>Description of deviation with reference to the position on PPAP (optional mit Foto auf separatem Blatt, photo or image on separate sheet)</i>	
<input type="checkbox"/> *ZA <input type="checkbox"/> *AF <input type="checkbox"/> *RB	<input type="checkbox"/>		

80

picture 3

<input type="checkbox"/> *ZA <input type="checkbox"/> *AF <input type="checkbox"/> *RB	<input type="checkbox"/>		

picture 4

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5. Who processes the request for deviation at Hansgrohe?

The request for deviation must be sent to the construction engineer by the supplier. He/she will make the decision whether the deviation(s) will either be approved or rejected. (See picture).

The processed request(s) for deviation will be forwarded to the producer (supplier) by email.

Entscheidung durch verantwortlichen Konstrukteur in F+E Decision by responsible designer of R+D department		
<input type="checkbox"/> Verwendbar <i>Suitable</i> <input type="checkbox"/> Nicht verwendbar <i>Unsuitable</i>	Bemerkung der Auflage <i>Comment of conditions</i> Klicken Sie hier, um Text einzugeben. Freigegebene Menge: <i>Quantity of request for deviation</i> Klicken Sie hier, um Text einzugeben.	
Name (lesbar) <i>Name (legible)</i>	Datum <i>Date</i>	Unterschrift <i>Signature</i>

Von Hansgrohe ausgefüllt / Fill in by Hansgrohe

picture 5

6. How do I know who the responsible engineer is?

If the responsible engineer is not known, please refer to the drawing header (See picture 6).

0-Serie <i>0-Series</i> Status VF	
erstellt von <i>created by</i>	Agnes Hulm
Datum / Date	23.10.2013
geprüft von <i>checked by</i>	Joachim Blattner
Datum / Date	26.03.2014
F&E verantwortlich <i>R&D responsible</i>	M. Balkau
	Masstab <i>le</i> 1:1

picture 6

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7. What happens with the request for deviation during the PPAP?

With the delivery of the PPAP, the parts need to be clearly identified by the request for deviation. Suppliers who do the PPAP via IQS, are requested to attach the request for deviation. Suppliers without connection to IQS must enclose a copy of the request for deviation to the documentation.

8. What characteristics are verified in a sampling process?

Characteristics approved by a request for deviation do not need compulsory verification in a sampling process. These characteristics are treated like current characteristics with AF.

9. Where and how are these requests for deviation filed?

For each approved request for deviation, will be created a Q2-report with appropriate coding.